WISCONSIN
LUTHERAN COLLEGE

Special Circumstance Form

For 2025-2026 Financial Aid

Student's Name _____ **Warrior ID#:** _____
(If known)

The Department of Education allows the Financial Aid Office to make adjustments to your FAFSA with valid documentation if your family's finances have significantly changed since 2023. Adjustments may or may not result in an increase in financial aid eligibility.

Submit a SIGNED copy of the parent(s) 2024 Federal IRS 1040 tax return including schedules and 2024 W-2s along with the required documentation listed below.

____ **1. Loss of employment or reduction of wages for your parents or you (and your spouse) in 2024**
- a. Effective date: _____ Name of person: _____
- b. ***Separate signed and dated* statement** explaining the situation. Provide details.
- c. Most recent pay stub from current and/or previous employer(s) for parent(s)
- d. Unemployment printout from state showing benefits received in 2023 (if any)
- e. Letter from employer stating layoff or reduction of wages and new pay rate

____ **2. One-time TAXABLE or UNTAXABLE income in 2023 that will not be received in 2024 or 2025:**
Examples: 401k withdrawal, inheritance, IRA Rollover, etc. reflected on the 2023 tax return
- a. Source: _____
- b. Amount of one-time income: _____
- c. 2023 IRS Form 1099
- d. ***Separate signed and dated* statement** explaining how the income was used

____ **3. Legal separation or divorce of your parents or you and your spouse that occurred after submission of your original 2025-26 FAFSA:**
- a. Separation: ☐Yes ☐No Divorce: ☐Yes ☐No Effective date: _____
- b. Copy of separation or divorce court document

____ **4. Death of your parent or spouse that occurred after submission of your original 2025-26 FAFSA:**
- a. Date of death: _____ Name of person: _____
- b. Relationship to student: _____
- c. Copy of death certificate

____ 5. **Other extenuating circumstances:** _____
- a. Effective date: _____
- b. ***Separate signed and dated*** statement explaining the situation.
- c. Additional information may be requested during the review.

_____ _____ _____
Student Signature (required) Parent Signature (if dependent student) Date

MISSING SIGNATURES and/or MISSING DOCUMENTATION will delay the processing of your request.

MAIL or FAX Information to:
WLC Financial Aid Office
8800 W. Bluemound Road
Milwaukee, WI 53226

Fax: (414) 443-8540
Do not email documents - email over the internet may not be secure.

Questions:
Phone: (414) 443-8956
Email: financial.aid@wlc.edu
Website: wlc.edu/fa